

Demonstrate Starting, Operating & Stopping Equipment as Procedure Including Safety & LOTO Procedure

Skill Number CO-OP15GN110

 Full Name: Zayed Syavir A.

No ID: _____

 Validation Date: 22 Mei 2026

 School: SMKN 1 SINGOSARI
PERFORMANCE TASK:

Given the related resources and equipments. The student must be able to perform starting, operating & stopping equipment as procedure including safety & LOTO procedure.

The student must be able to complete the following tasks:

- Demonstrate start the machine correctly
- Demonstrate the machine simple operation correctly
- Demonstrate parking and stopping the machine correctly
- Follow service procedure on Service Manual correctly
- Follow standard safety & contamination control procedure related to the job
- Perform close the job by ensuring all systems or conditions are in the standard condition
- Perform communication & etiquette manner

Safety and Contamination Control must be applied to this process. All literatures will be available.

Prerequisite	Yes	No	N/A	Notes
The Student must complete the knowledge assessment. Minimum passing grade 80%.	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Preparation				
Prepare related literature	✓			
Prepare required equipment	✓			
Prepare related tools	✓			
Prepare Safety & Contamination Control equipment	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner when starting the job				
Meet the customer.	✓			
Perform etiquette/manner when opening the interaction.	✓			
Explain the purpose of Serviceman's activity.	✓			
Ask permission to perform the job.	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Main task relation to starting, operating & stopping equipment as procedure including safety & LOTO procedure				
1. Prepare Tools and Literature	✓			
2. Prepare Machine and related Application	✓			
3. Inspection before starting the Machine	✓			
4. Run the Machine	✓			
5. Test the implement before moving or operating the Machine	✓			
6. Operating the Machine or Unit with carefully	✓			
7. Stopping machine after test operation	✓			
Documentation :				
Take picture if needed				

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform final inspection				
Ensuring all systems or conditions are in the standard condition	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Reporting				
All relevant documentation completed correctly, and approved by customer (if required).	✓			

Tasks	Completed		Observation / Hints
	Yes	No	
Safety			
Using APD related to the job	✓		
Follows relevant workplace safety guidelines (tag out, safety equipment)	✓		
State and follow safety precautions	✓		
Serviceman completes job without accident due to incorrect procedure using hand tools.	✓		
Tasks completed without damage equipment and tools	✓		

Tasks	Completed		Observation / Hints
	Yes	No	
Contamination Control			
Environmental Practices &Housekeeping	✓		

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner after completing the job				
Perform etiquette/manner when closing the communication.	✓			

General Comments

RESULT: ☒ **COMPETENT** ☐ **NOT YET COMPETENT** (please check (✓))

Student: Zayed Syavira A. 21 - 05 - 2026 
Name Date Signature

Assessor: Dzulfiqar 22 - 05 - 2026 
Name Date Signature

Supervisor: _____
Name Date Signature

Data Recorded: _____
Name Date Signature