

Demonstrate Starting, Operating & Stopping Equipment as Procedure Including Safety & LOTO Procedure

Skill Number CO-OP15GN110

 Full Name: Fariz Hasan Fachreddin

No ID: _____

 Validation Date: 17 / 3 / 26

 School: SMKN 1 SINGOSARI
PERFORMANCE TASK:

Given the related resources and equipments. The student must be able to perform starting, operating & stopping equipment as procedure including safety & LOTO procedure.

The student must be able to complete the following tasks:

- Demonstrate start the machine correctly
- Demonstrate the machine simple operation correctly
- Demonstrate parking and stopping the machine correctly
- Follow service procedure on Service Manual correctly
- Follow standard safety & contamination control procedure related to the job
- Perform close the job by ensuring all systems or conditions are in the standard condition
- Perform communication & etiquette manner

Safety and Contamination Control must be applied to this process. All literatures will be available.

Prerequisite	Yes	No	N/A	Hints
The Student must complete the knowledge assessment. Minimum passing grade 80%.	✓			Score Machine Operation Course or subject.

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Preparation				
Prepare related literature	✓			OMM
Prepare required equipment	✓			Machine
Prepare related tools	✓			
Prepare Safety & Contamination Control equipment	✓			LOTO

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner when starting the job				
Meet the customer.	✓			
Perform etiquette/manner when opening the interaction.	✓			• Perform smile & greetings. • Introduce Student's identity.
Explain the purpose of Serviceman's activity.	✓			
Ask permission to perform the job.	✓			

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Main task relation to starting, operating & stopping equipment as procedure including safety & LOTO procedure				
1. Prepare Tools and Literature	✓			Gathering the right Literatures of the Machine
2. Prepare Machine and related Application	✓			Correctly identify the machine literatures by serial number and sales model
3. Inspection before starting the Machine	✓			The student must perform inspection or walk around, check the lubrication and coolant of Machine before starting
4. Run the Machine	✓			The student MUST running the engine the first time with Low Idle rpm until working temp
5. Test the implement before moving or operating the Machine	✓			The student MUST test the implement before moving or operating the Machine
6. Operating the Machine or Unit with carefully		✓		
7. Stopping machine after test operation	✓			The student MUST cool down the unit after operation as procedure, Safety and LOTO
Documentation :				
Take picture if needed				

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform final inspection				
Ensuring all systems or conditions are in the standard condition	✓			- Find improper condition - Communicate the finding to the customer/assessor.

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Reporting				
All relevant documentation completed correctly, and approved by customer (if required).	✓			• Completing the Task List • Completing Measurement Form/Related Check Sheet, if required • Create Service Report (SIMS), if required • Create SPR, if required • Documenting the failed or damaged parts, if required • Provide Technical Analysis Report/Failure Analysis Report, if required.

Tasks	Completed		Observation / Hints
	Yes	No	
Safety			
Using APD related to the job	✓		
Follows relevant workplace safety guidelines (tag out, safety equipment)	✓		Comply with safety regulation that applied on the workplace
State and follow safety precautions	✓		- Create Job Safety Analysis - Student must follow safety procedure refer to service manual or SIS related to job
Serviceman completes job without accident due to incorrect procedure using hand tools.	✓		- Correct working position - Correct hand tool related to the job
Tasks completed without damage equipment and tools	✓		

Tasks	Completed		Observation / Hints
	Yes	No	
Contamination Control			
Environmental Practices & Housekeeping	✓		1. Waste is minimized, waste material, including sludge, solids and other wastes are sorted and stored in bins for recycling or disposal 2. Packaging of goods received is sorted and reused or disposed of by recycling 3. Materials that can be reused are cleaned and stored 4. Waste and scrap is removed following workplace procedures 5. All fluids are disposed of in accordance with enterprise policies and procedures

Tasks	Completed			Observation / Hints
	Yes	No	N/A	
Perform etiquette/manner after completing the job				
Perform etiquette/manner when closing the communication.	✓			• Perform smile & greetings. • Ask permission to leave or end the interaction.

General Comments

RESULT: ☒ COMPETENT ☐ NOT YET COMPETENT (please check (✓))

Student:

Fitri Hasan F.
Name

17/3/26
Date

[Signature]
Signature

Assessor:

Supriyo / 2700P
Name

30/03/26
Date

[Signature]
Signature

Supervisor:

Name

Date

Signature

Data Recorded:

Name

Date

Signature